

DR JS MOROKA LOCAL MUNICIPALITY



IDP/BUDGET PROCESS PLAN FOR 2027- 2032

"We develop as we grow "

TABLE OF CONTENT		
	MUNICIPAL VISION, MISSION & VALUES	3
	Vision	3
	Mission	3
	Municipal Values	4
1	INTRODUCTION	5
2	INTEGRATED AND COORDINATED DEVELOPMENT PLANNING	7
3	PURPOSE OF THE IDP/BUDGET PROCESS PLAN	7
4	DISTRICT DEVELOPMENT MODEL (DDM) AND INTERGOVERNMENTAL PLANNING	9
5	ROLES AND RESPONSIBILITIES OF DISTRICT AND LOCAL MUNICIPALITIES	10
6	BINDING PLANS AND LEGISLATIVE REQUIREMENTS	10
7	PROCESS OF REVIEWING THE IDP	12
7.1	PREPARATION FOR THE 2027/2032 INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW	13
7.2	ROLES AND RESPONSIBILITIES OF STAKEHOLDERS	17
7.3	IMPLEMENTATION & MONITORING PROGRAMME	22
8	ORGANISATIONAL STRUCTURES AND INSTITUTIONAL ARRANGEMENTS FOR THE IDP PROCESS	23
8.1	IDP TECHNICAL COMMITTEE	23
8.2	IDP MANAGEMENT COMMITTEE	24
8.3	IDP REPRESENTATIVE FORUM	25
8.4	PUBLIC PARTICIPATION MECHANISMS	27
8.5	IDP REPRESENTATIVE FORUM	27
8.6	COMMUNITY AND WARD-BASED CONSULTATIONS	27
8.7	PRINT AND PUBLIC NOTICES	28
8.9	RADIO AND ELECTRONIC MEDIA	28
8.10	MUNICIPAL WEBSITE AND DIGITAL PLATFORMS	28
8.11	WRITTEN SUBMISSIONS	28
9	DRAFTING AND ADOPTION OF THE MUNICIPAL BUDGET	28
10	ALIGNMENTS OF THE INTEGRATED DEVELOPMENT PLAN (IDP), BUDGET AND PERFORMANCE MANAGEMENT SYSTEM (PMS)	29
11	PROCESS FOR AMENDING AN ADOPTED INTEGRATED DEVELOPMENT PLAN (IDP)	31
12	IDP, BUDGET & PMS PROCESSES	35
13	BUDGET PROCESS	40
14	PUBLIC REVIEW MEETING (IDP)	41
	CONCLUSION	44

MUNICIPAL VISION, MISSION & VALUES

1. Vision

The vision expresses the municipality's aspirational future and serves as a guiding beacon for strategic planning. It represents the ideal state that the municipality aims to achieve.

Vision Statement:

"Becoming the best economically developing municipality, mostly admired to render quality services for all."

Key Points:

- Vision inspires and energizes stakeholders to strive for a better future.
- It is forward-looking and sets the destination for planning and growth.
- It is meant to guide strategic initiatives and decision-making.

2. Mission

The mission describes the municipality's core purpose and approach to achieving its vision. It aligns with constitutional obligations, specifically Section 152 of the South African Constitution, which outlines the developmental role of local government.

Mission Statement:

Supporting the three pillars of the municipal vision, the mission aims to:

- Ensure efficient and effective systems, processes, and procedures.
- Create conditions for economic growth by identifying and supporting municipal growth points.
- Develop integrated and well-resourced plans that leverage Dr JS Moroka's competitive advantages.

Key Points:

- Guides day-to-day operations and long-term strategic planning.
- Ensures compliance with constitutional requirements for local government.
- Focuses on economic development, service delivery, and effective administration.

3. Values

Values define the cultural and ethical foundation of the municipality. They shape decision-making, behaviour, and organizational culture, ensuring that the municipality operates with integrity and accountability.

Municipal Values:

Value	Description
Customer Focus	Fostering a climate that encourages a service-oriented workforce.
Good Work Ethics	Upholding professionalism and ethical behaviour in all activities.
Accountability	Inculcating responsibility in dealings with the community in line with Batho Pele principles.
High-Performance Culture	Cultivating a motivated team of employees committed to excellence.
Integrity	Maintaining honesty and transparency in all relationships with customers and the community.
Excellence	Delivering high-quality, sustainable services consistently.

Key Points:

- Values are actively practiced and internalized rather than being decorative.
- They guide behaviour, reward systems, decision-making, and organizational culture.
- They directly influence service delivery and municipal performance.

1. INTRODUCTION

In accordance with the Municipal Systems Act, 2000 (Act 32 of 2000), every municipal council is required, within a prescribed period after the commencement of its elected term, to adopt a written process that guides the planning, drafting, adoption, implementation, monitoring, and annual review of its Integrated Development Plan (IDP). The IDP is the municipality's principal strategic planning instrument, providing the framework that guides and informs all planning, budgeting, decision-making, service delivery, performance management, and resource allocation within the municipality.

Section 34 of the Municipal Systems Act further requires municipalities to review their IDPs annually to assess progress made in implementing development priorities, evaluate municipal performance, respond to changing circumstances, and ensure continued alignment with national and provincial priorities, legislative requirements, community needs, and available resources.

The annual IDP review therefore serves as a strategic assessment of the municipality's developmental agenda and institutional performance. To facilitate this process, the municipality is required to prepare and adopt an IDP Process Plan that outlines the methodology, planning programme, institutional arrangements, stakeholder participation mechanisms, legislative compliance requirements, and roles and responsibilities that will guide the review process.

The development of 2027-2032 IDP will further inform the municipality's Performance Management System (PMS), Medium-Term Revenue and Expenditure Framework (MTREF), annual budget, and the Service Delivery and Budget Implementation Plan (SDBIP). While the IDP provides the municipality's long-term strategic direction, the Performance Management System measures progress towards achieving strategic objectives, and the SDBIP serves as the operational implementation plan that translates the approved budget into measurable service delivery targets, as required by Section 53 of the Municipal Finance Management Act, 2003 (Act 56 of 2003).

2. Legislative context

2.1. Integrated and Coordinated Development Planning

Section 24 of the Municipal Systems Act requires municipal planning to be aligned with and complement the development plans and strategies of neighbouring municipalities and all relevant organs of state, thereby giving effect to the principles of cooperative government contained in Section 41 of the Constitution of the Republic of South Africa, 1996.

Municipalities are further required to participate in national and provincial development programmes in accordance with Section 153(b) of the Constitution. National and provincial departments must likewise align their planning requirements with municipal planning processes, consult affected municipalities during implementation, and provide reasonable support to enable municipalities to comply with legislative planning timeframes and requirements.

Where new national or provincial legislation imposes planning obligations on municipalities, the responsible organ of state must consult organised local government before introducing such legislation or subordinate legislation.

Chapter 5 and Section 25 (1) of the Municipal Systems Act (2000) indicate that:

- Each municipal council must, within a prescribed period after the start of its elected term, adopt a single, all-inclusive, and strategic plan for the development of the municipality which-
- Links, integrates, and coordinates plans and considers proposals for the development of the municipality;
- Aligns the resources and capacity of the municipality with the implementation of the plan;
- Complies with the provisions of this Chapter; and
- Is compatible with national and provincial development plans and planning requirements binding on the municipality in terms of legislation.

In terms of Section 26 of the Municipal Systems Act, every Integrated Development Plan must contain the following core components:

- The municipal council's long-term development vision, with emphasis on the municipality's critical development and institutional transformation needs;
- An assessment of the existing level of development within the municipality, including the identification of communities lacking access to basic municipal services;
- Development priorities, objectives and strategies for the municipal council's elected term, including local economic development initiatives and institutional transformation;
- Development strategies aligned with applicable national and provincial legislation, sector plans and planning frameworks;
- Operational strategies to guide implementation;
- Applicable disaster management plans;
- A financial plan, including budget projections for at least the next three financial years;
- Key Performance Indicators (KPIs) and performance targets determined in terms of Section 41 of the Municipal Systems Act; and
- A Spatial Development Framework (SDF), including strategic guidelines for land use management within the municipality.

Section 27 stipulates that

Each district municipality, within a prescribed period after the start of its elected terms and after following a consultative process with the local municipalities within its area, must adopt a framework for integrated development planning in the area as a whole; A framework referred to in subsection (1) binds both the district municipality and the local municipalities in the area of the district municipalities; The framework must ensure proper consultation, co-ordination, and alignment of the IDP Process of the district municipality and the various local municipalities.

Furthermore, Section 28 of the Municipal Systems Act prescribes that municipalities must adopt a written process to guide the preparation, drafting, adoption and review of the IDP. Before adopting the Process Plan, municipalities must consult with local

communities through appropriate public participation mechanisms established in Chapter 4 of the Municipal Systems Act and must provide adequate public notice of the intended planning process.

2.2. Budgeting

Municipal planning must be closely integrated with the municipal budgeting process to ensure that the priorities and objectives identified in the Integrated Development Plan (IDP) are supported by realistic financial resources. The Municipal Finance Management Act, 2003 (MFMA) requires municipalities to prepare, approve and implement budgets in accordance with prescribed legislative requirements and within the framework of the IDP.

The municipal budget must therefore be aligned to the strategic priorities, programmes, projects and delivery service objectives contained in the IDP. The IDP and budget should be developed through an integrated process to ensure that community priorities are translated into funded programmes and projects.

Key legislative requirements include:

- The Municipal Systems Act, 2000 (MSA) requires the IDP to be the principal strategic planning instrument that guides and informs the municipality's planning, budgeting, management and decision-making.
- The MFMA, particularly sections 16 and 17, requires the municipal council to approve an annual budget and to ensure that the budget contains appropriate revenue and expenditure estimates and is consistent with the municipality's IDP.
- Section 21 of the MFMA requires the Mayor to coordinate the processes for preparing the annual budget and the review of the IDP and to table a time schedule for the preparation of the budget and review of the IDP.
- The budget must be prepared within the framework of the municipality's approved IDP and IDP/Budget/PMS Process Plan.

- The municipality must conduct meaningful community and stakeholder participation during the IDP and budget processes.
- The budget must provide for the implementation of priority programmes and projects identified through the IDP process, subject to the availability of financial resources.
- Municipal budgets must be prepared in accordance with the prescribed Municipal Standard Chart of Accounts (mSCOA) requirements.
- The approved budget must be implemented through the Service Delivery and Budget Implementation Plan (SDBIP).
- Budget adjustments must be undertaken in accordance with the requirements of the MFMA and must remain aligned to the municipality's strategic priorities and IDP.
- The municipality must monitor expenditure and revenue against the approved budget and take corrective measures where significant variances occur.

Consequently, municipal planning should follow an integrated IDP–Budget–SDBIP–PMS approach. This ensures that there is a clear relationship between identified community needs, strategic priorities, available financial resources, service delivery targets and actual performance.

2.3. Performance Management

Performance management is an integral component of municipal planning and must be directly linked to the IDP and budget. The municipality is required to establish a performance management system that enables it to monitor, measure, review and improve its performance in achieving the objectives and priorities contained in the IDP.

The key legislative framework includes the Municipal Systems Act, 2000, the Municipal Planning and Performance Management Regulations, 2001, the MFMA, and the applicable Municipal Performance Management Regulations.

Key legislative requirements include:

- Section 38 of the Municipal Systems Act requires municipality to establish a performance management system that is appropriate to its resources and circumstances.
- Section 39 of the MSA requires the municipality to set appropriate key performance indicators as a mechanism for monitoring performance against its development objectives and priorities.
- Section 41 requires the municipality to set measurable performance targets, monitor performance, measure and review performance at least annually, and take steps to improve performance where necessary.
- Performance management must be aligned with the municipality's IDP, ensuring that strategic objectives are translated into measurable programmes, projects, indicators and targets.
- The SDBIP serves as an important implementation and performance-management instrument, translating the approved IDP and budget into measurable service delivery and financial performance targets.
- The municipality must establish appropriate mechanisms for monitoring, measurement, review and reporting on organizational performance.
- Performance information must be supported by appropriate Portfolio of Evidence (POE) to demonstrate the achievement of reported targets.
- The municipality must prepare an Annual Performance Report reflecting the municipality's performance against the approved IDP, SDBIP and predetermined performance targets.
- Performance information must be subjected to appropriate internal controls, verification and oversight mechanisms.
- Council and its relevant committees must exercise oversight into municipal performance and ensure that corrective action is taken where performance targets are not achieved.
- Community participation and feedback should form part of the performance management process to ensure accountability and responsiveness to community needs.

2.4. District Development Model

The institutionalization of the District Development Model (DDM) is framed within the application of the Intergovernmental Relations Framework Act of 2005 and more specifically, the provisions empowering the Minister of COGTA. Section 47(1) of the IGRFA, amongst others, contains provisions that empower the Minister of COGTA to " by notice in the Gazette, issue regulations or guidelines regarding: (b) a framework for coordinating and aligning development priorities and objectives between the three spheres of government.

The DDM, as an operational model for improving cooperative governance and integrated planning across the three spheres of government, contributes to the development of a long-range intergovernmental One Plan, One Budget for each of the 44 districts and 8 metropolitan spaces. IDPs of municipalities and strategic plans of national and provincial departments, including their public entities, must be mutually aligned to the One Plan, One Budget.

2.5 Integration of Planning, Budgeting and Performance Management

Municipal planning should therefore operate as an integrated cycle:

Community Needs → IDP → Budget → SDBIP → Performance Management → Monitoring & Reporting → Annual Performance Report → IDP Review

The integration of these processes ensures that municipal priorities are properly planned, adequately budgeted for, implemented through the SDBIP, monitored through the Performance Management System (PMS), and reported to Council and the community.

The IDP must remain the strategic foundation of the municipality, while the budget provides the financial resources required to implement the IDP, the SDBIP converts the approved budget and IDP into implementable service delivery commitments, and the PMS measures whether the municipality is achieving its planned objectives and targets.

3. PURPOSE OF THE IDP/BUDGET PROCESS PLAN

The purpose of this Process Plan is to provide a structured programme for the preparation and review of the 2027/2032 IDP of Dr J.S. Moroka Local Municipality. It establishes the processes, institutional arrangements, consultation mechanisms, legislative requirements and implementation programme that will guide the municipality throughout the IDP review cycle.

The Process Plan seeks to ensure:

- Compliance with all legislative requirements governing integrated development planning;
- Effective coordination between the three spheres of government;
- Alignment between municipal planning, budgeting and performance management;
- Meaningful stakeholder and community participation throughout the planning process;
- Institutional accountability and clarity regarding roles and responsibilities; and
- The production of a credible, implementable and development-oriented Integrated Development Plan.

Accordingly, this Process Plan includes:

- A detailed programme specifying timeframes for each phase of the IDP review process;
- Appropriate mechanisms and procedures for community participation and stakeholder consultation;
- Institutional arrangements and organisational structures responsible for managing the IDP process;
- Participation mechanisms involving organs of state, traditional authorities, sector departments, business, civil society and other key stakeholders; and

- Applicable legislative, policy and planning requirements binding on the municipality.

4. DISTRICT DEVELOPMENT MODEL (DDM) AND INTERGOVERNMENTAL PLANNING

The District Development Model (DDM) represents government's integrated approach to cooperative governance and service delivery. It seeks to build a capable, ethical and developmental state through improved coordination, integrated planning, budgeting and implementation across all three spheres of government.

The DDM is founded on Chapter 13 of the National Development Plan (NDP), which recognises that sustainable social and economic transformation can only be achieved through a capable developmental state. The model designates districts and metropolitan municipalities as Intergovernmental Relations (IGR) impact zones where national, provincial and local government collaborate through a common development agenda.

Central to the DDM is the development and implementation of a "One Plan", which provides a long-term strategic framework that aligns investment, infrastructure development, service delivery and socio-economic development priorities across government.

The objectives of the District Development Model include:

- Strengthening cooperative governance and intergovernmental coordination;
- Improving accountability and institutional performance;
- Accelerating service delivery through integrated planning and implementation;
- Responding strategically to socio-economic challenges;
- Stimulating inclusive economic growth and spatial transformation;
- Building resilient communities and sustainable local economies; and

- Embedding a programmatic approach to integrated development planning.

Within Nkangala District Municipality, the One Plan provides the strategic framework that aligns district and local municipal IDPs with provincial and national development priorities. It establishes long-, medium- and short-term development priorities, identifies catalytic infrastructure and socio-economic projects, informs budgeting and investment decisions across all spheres of government, and promotes coordinated implementation of development programmes.

5. Institutional Arrangements Roles and Responsibilities of District and Local Municipalities

The Municipal Structures Act assigns both district and local municipalities responsibility for integrated development planning. District municipalities are responsible for preparing a District IDP Framework that guides and coordinates the preparation of local municipal IDPs within the district.

The District Framework must:

- Identify all statutory plans and planning requirements applicable to both district and local municipalities;
- Identify matters requiring alignment across municipalities;
- Establish planning principles and approaches applicable throughout the district; and
- Prescribe consultation procedures between district and local municipalities during the preparation and review of their respective IDPs.

The Dr J.S. Moroka Local Municipality will therefore ensure that its IDP remains fully aligned with the Nkangala District Municipality Framework, the District One Plan, relevant provincial sector plans and national development priorities.

6. BINDING NATIONAL AND PROVINCIAL PLANS, PLANNING REQUIREMENTS AND LEGISLATION

The Integrated Development Plan must comply with the Municipal Systems Act, Municipal Finance Management Act, Intergovernmental Relations Framework Act and all other applicable legislation governing municipal planning and service delivery. In addition, the IDP must incorporate or align with statutory sector plans and planning instruments required by legislation.

Table 1: The principal legislative and planning requirements include:

Legislation	Requirement
Municipal Systems Act, Section 25	Adoption of the Integrated Development Plan
Municipal Systems Act, Section 26	Long-term Vision, Development Priorities, Spatial Development Framework, Disaster Management Plan, Financial Plan and Institutional Strategies
Municipal Systems Act, Section 41	Performance Management System (PMS)
Municipal Systems Act, Section 57	Performance Agreements
Water Services Act, Section 12	Water Services Development Plan
Disaster Management Act, Section 53	Disaster Management Plan
Housing Act, Section 9	Housing Sector Plan/Strategy
Municipal Finance Management Act, Section 16	Annual Budget
Municipal Finance Management Act, Section 53	Service Delivery and Budget Implementation Plan (SDBIP)
Municipal Finance Management Act, Section 111	Supply Chain Management Policy
Municipal Finance Management Act, Section 121	Annual Report

Compliance with these legislative requirements ensures that the IDP remains the municipality's single, comprehensive strategic planning instrument, integrating development planning, budgeting, performance management, sector planning and intergovernmental coordination into one coherent framework for sustainable local development.

Spheres	Policies/ Legislation/Plans	Relevance to the Dr JS Moroka LM IDP and Budget
National, Provincial and Local government	• Municipal Systems Act • Municipal Finance Management Act • National Development Plan • Medium Term Development Plan(MTDP) • National Spatial Development Framework • State of the Nation Address • State of Province Address • Provincial Spatial Development Framework • District Development Model One Plan • Spatial Planning and Land Use Management Act • Mpumalanga Economic Reconstruction and Recovery Plan (MERRP) • Municipal Staff Regulations	• Adhere to legislated timeframes and processes to develop and adopt IDP, Budget and SDBIP as required by MFMA and MSA (Regulatory compliance). • Set targets that are aligned with the MTDP, NSDF, PSDF, DDM One Plan etc. • Submit needs of the municipality to be included as projects/programmes in sector department plans. • Conduct public participation on the IDP, Budget and SDBIP. • Attend provincial engagements. • Collaborate with different government departments for service delivery through the DDM. • Monitor and evaluate the implementation of the IDP, Budget and SDBIP. • Conduct stakeholder engagements such as IDP

Spheres	Policies/ Legislation/ Plans	Relevance to the Dr JS Moroka LM IDP and Budget
		Representative Forum and Steering Committee meetings

Table: Binding national and provincial plans, planning requirements and legislation

7. PROCESS OF REVIEWING THE IDP

The Integrated Development Plan (IDP) review is an annual process undertaken in terms of Section 34 of the Municipal Systems Act, 2000 (Act 32 of 2000), to assess the municipality's progress in implementing its strategic objectives and to ensure that the IDP remains relevant, responsive, and aligned with changing developmental needs, legislative requirements, and government priorities. The review process involves evaluating municipal performance, updating development priorities, aligning sector plans and budgets, and incorporating community and stakeholder inputs. It also ensures alignment with national and provincial policies, the District Development Model (DDM), and the municipal Medium-Term Revenue and Expenditure Framework (MTREF). The reviewed IDP provides the strategic framework that informs the municipality's Performance Management System (PMS), Service Delivery and Budget Implementation Plan (SDBIP), and annual budget, thereby supporting effective planning, service delivery, and sustainable local development.

Table 2: IDP Programme & Time Frames

Phases	Timeframe	Key Events
Preparatory zero phase	July – Aug 2026	Management Discussion & Process Plan adopted by Council
Situational Analysis Phase (1)	Sep – Nov 2026	DR JSMLM Departmental Reviews IDP implementation assessment People's priority needs and problems Knowledge of available and accessible resources Desktop information gathering

Phases	Timeframe	Key Events
Strategic Phase (2)	Dec 2026 – Jan 2027	Knowledge generated by the previous phase, will inform this phase. Mission & Vision Developmental strategies.
Project Phase (3)	Jan – Feb 2027	proposed projects prioritization
Integration Phase (4)	Feb 2027	Integration of National, Provincial & other Programmes
Approval Phase (5)	March 2027 May 2027	Draft Integrated Development Plan approve by council Final integrated Development Plan approved by council
Draft IDP 2027-2032		
Final IDP 2027-2032		
The Executive Mayor IDP Open Day	April 2027	Executive Mayor IDP Open Day
Advert for Draft IDP 2027-2032	March 2027	Adverts in the newspapers
		Publicized advert in the news paper
Publicized Advert for Final IDP 2027-2032	May 2027	
Submission to the MEC of COGTA	June 2027	Final IDP 2027-2032 document.

7.1 PREPARATION FOR THE 2027-2032 INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW

The review of the 2027-2032 Integrated Development Plan (IDP) will be undertaken in accordance with the Municipal Systems Act, 2000 (Act 32 of 2000), the Municipal Finance Management Act, 2003 (Act 56 of 2003), the Nkangala District IDP Framework, and other applicable national and provincial planning frameworks. The review process follows a structured approach consisting of six interrelated phases to

ensure that the municipality produces a credible, inclusive, implementable and legally compliant Integrated Development Plan.

Phase 0: Preparatory Phase

The Preparatory Phase initiates the IDP review process through the development and adoption of the IDP Process Plan. The Process Plan serves as the municipality's operational guide for managing the review process and outlines the planning programme, institutional arrangements, stakeholder participation mechanisms, legislative requirements, and implementation timeframes.

The Process Plan must comply with the provisions of the Municipal Systems Act, the Nkangala District IDP Framework, and all applicable national and provincial planning frameworks. Once adopted by Council, it provides the roadmap for the entire IDP review process.

Phase 1: Analysis Phase

The Analysis Phase focuses on assessing the municipality's current development status and identifying the key socio-economic, infrastructure, environmental, and institutional challenges affecting communities.

Ward-based planning remains central to this phase. Ward Councillors, together with Ward Committees and community members, identify and prioritise development needs using the approved Ward Planning Template. The information collected informs the municipal situational analysis and ensures that community priorities are incorporated into the IDP review.

During this phase, the municipality:

- Assesses the existing level of development and service delivery;
- Identifies development challenges and service delivery backlogs;
- Prioritises community needs based on urgency and available resources;
- Reviews demographic, socio-economic and spatial information; and

- Identifies opportunities for local economic development and institutional improvement.

Target completion: November 2026.

Phase 2: Strategic Phase

The Strategic Phase focuses on reviewing and confirming the municipality's long-term vision, development priorities, strategic objectives and development strategies.

Based on the findings of the Analysis Phase, Council confirms the strategic direction of the municipality and develops appropriate strategies to address identified development challenges. The municipality also reviews its alignment with national and provincial development priorities, the District Development Model (DDM), the Nkangala District One Plan, and relevant sector plans.

During this phase, the municipality:

- Reviews the municipal vision and mission;
- Confirms strategic development priorities;
- Reviews development objectives and performance outcomes;
- Develops or updates development strategies;
- Aligns municipal priorities with district, provincial and national planning frameworks; and
- Identifies priority programmes and catalytic projects.

Target completion: January 2027.

Phase 3: Project Phase

During the Project Phase, strategic priorities are translated into implementable programmes and projects.

Detailed project planning is undertaken to determine project scope, implementation requirements, budgets, funding sources, performance indicators, implementation

timeframes and expected service delivery outcomes. Projects are designed to address identified community needs while contributing to the municipality's strategic objectives.

This phase includes:

- Development of detailed project business plans;
- Identification of funding requirements and budget estimates;
- Determination of implementation responsibilities;
- Development of measurable Key Performance Indicators (KPIs) and targets;
- Alignment of projects with sector plans; and
- Prioritisation of projects for implementation.

Target completion: February 2027.

Phase 4: Integration Phase

The Integration Phase consolidates all components of the IDP into a single integrated strategic planning document.

During this phase, the municipality ensures that all proposed projects, sector plans and development programmes are aligned with the strategic objectives identified during the Strategic Phase and comply with applicable national and provincial legislation and policy frameworks.

The municipality also confirms alignment with:

- Provincial and National Government priorities;
- The District Development Model (DDM) and District One Plan;
- Sector Department Strategic Plans;
- Spatial Development Framework (SDF);
- Medium-Term Revenue and Expenditure Framework (MTREF);
- Performance Management System (PMS); and
- Service Delivery and Budget Implementation Plan (SDBIP).

The Integration Phase ensures that all municipal programmes collectively contribute towards achieving the municipality's long-term development objectives.

Phase 5: Adoption and Approval Phase

Upon completion of the review process, the Draft Integrated Development Plan is submitted to Council for consideration and approval.

Following Council approval, the municipality will:

- Adopt the final 2027-2032 Integrated Development Plan;
- Publish a public notice informing communities of the adoption of the IDP in accordance with Section 25(4) of the Municipal Systems Act;
- Make copies of the approved IDP available for public inspection at municipal offices, libraries and on the municipal website; and
- Submit the adopted IDP to the Member of the Executive Council (MEC) responsible for Cooperative Governance in accordance with Section 32(1)(a) of the Municipal Systems Act.

The adopted IDP subsequently informs the municipal budget, Performance Management System (PMS), and the Service Delivery and Budget Implementation Plan (SDBIP).

7.2 Roles and Responsibilities of Stakeholders

The successful review of the Integrated Development Plan requires coordinated participation from political leadership, municipal administration, communities, sector departments and other stakeholders. The roles and responsibilities of key stakeholders are outlined below.

Executive Mayor

The Executive Mayor provides overall political leadership and strategic direction for the IDP review process by:

- Providing political oversight of the IDP review process;
- Ensuring effective coordination of the review process;
- Promoting stakeholder participation;
- Championing community consultation and public participation; and
- Presenting the reviewed IDP to Council for consideration and adoption.

Mayoral Committee (MAYCO)

The Mayoral Committee is responsible for:

- Monitoring implementation of the IDP;
- Providing strategic guidance during the review process;
- Considering recommendations before submission to Council; and
- Ensuring alignment between municipal priorities and available resources.

Municipal Manager and IDP Manager

The Municipal Manager, supported by the IDP Manager, is responsible for the overall administration and coordination of the review process. Responsibilities include:

- Coordinating and managing the IDP review process;
- Ensuring compliance with applicable legislation;
- Coordinating stakeholder participation;
- Integrating strategic planning, budgeting and performance management processes;
- Facilitating alignment with district, provincial and national planning frameworks;
- Coordinating departmental inputs into the IDP; and
- Updating and amending the IDP where required by legislation.

Councillors

Ward Councillors play an important role in ensuring effective public participation by:

- Facilitating ward-based planning;

- Consulting communities and Ward Committees;
- Identifying community development priorities;
- Mobilising stakeholders to participate in the IDP review; and
- Providing comments and recommendations on the Draft IDP.

Municipal Council

The Municipal Council is responsible for:

- Approving the IDP Process Plan;
- Considering and adopting the reviewed Integrated Development Plan;
- Ensuring alignment between the IDP, municipal budget and Performance Management System; and
- Providing overall governance and oversight of the planning process.

Municipal Administration

Municipal departments are responsible for:

- Providing technical inputs into the IDP review;
- Aligning departmental business plans with strategic priorities;
- Preparing sector plans;
- Developing project proposals and budget estimates; and
- Supporting implementation and monitoring of approved projects.

Role of External Stakeholders

Public participation is a fundamental principle of integrated development planning. External stakeholders contribute to ensuring that the IDP reflects community priorities and promotes inclusive, transparent and accountable governance.

The municipality will implement a comprehensive public participation programme that includes:

- Ward-based consultation meetings;

- Regional IDP and Budget public hearings;
- Stakeholder engagement sessions;
- Mayoral Imbizos;
- Ward Committee meetings;
- Community outreach programmes;
- IDP Open Days (where applicable);
- Radio talk shows and other communication platforms;
- Written submissions and presentations; and
- Electronic public participation through the municipal website.

Public notices and invitations to participate will be published through local and national media, municipal notice boards, social media platforms and the municipal website.

Copies of the Draft and Final IDP will be made available electronically on the municipal website and in hard copy at municipal offices and libraries. Simplified summary versions of the IDP will also be prepared to improve public accessibility.

Traditional Leaders

Traditional leaders play a critical role in community mobilisation and consultation. They participate through Council structures and stakeholder engagements and are consulted throughout the IDP review process to ensure that traditional communities are adequately represented.

Civil Society Organisations

Civil society organisations, including community-based organisations, non-governmental organisations, faith-based organisations, business associations and organised labour, will be invited to participate in the IDP review process through formal consultation sessions. Their comments and recommendations may be submitted in writing or through stakeholder engagements.

State-Owned Entities and Sector Departments

State-owned entities and sector departments contribute technical expertise, infrastructure investment plans and sector development programmes to the IDP review process. Their participation promotes alignment between municipal priorities and national and provincial government programmes, ensuring integrated planning and coordinated service delivery.

The municipality will continue to engage institutions such as the Mpumalanga Economic Growth Agency (MEGA), provincial departments, national departments and other strategic partners throughout the IDP review cycle.

7.3 Implementation & Monitoring Programme

Phase analysis	1.	August 2026	September 2026	October 2026	November 2026	December 2026	January 2027	February 2027	March 2027	April 2027	May 2027	June 2027
IDP 2026/2027 implementation & monitoring												
Phase 2: strategies												
Phase projects	3:											
Phase integration	4:											
Phase approval	5:											
Draft IDP 2027-2032												
Final IDP 2027-2032												
Public participation												

8. Organisational Structures and Institutional Arrangements for the IDP Process

To ensure the effective planning, coordination, implementation and review of the Integrated Development Plan (IDP), Dr J.S. Moroka Local Municipality has established institutional structures that promote integrated planning, facilitate stakeholder participation and ensure sound governance throughout the IDP process.

These structures provide the institutional framework required to:

- Coordinate and manage the IDP planning and review process;
- Institutionalise public participation and stakeholder engagement;
- Facilitate interdepartmental coordination and integration;
- Ensure alignment between municipal planning, budgeting and performance management; and
- Provide stakeholders with meaningful opportunities to contribute to municipal decision-making.

The municipality has established the following governance structures to support the IDP process:

- IDP Technical Committee;
- IDP Management Committee; and
- IDP Representative Forum.

8.1 IDP Technical Committee

The IDP Technical Committee is the primary technical coordinating structure responsible for managing and coordinating the preparation and review of the Integrated Development Plan. The Committee consists of senior municipal officials and technical personnel responsible for planning, infrastructure, finance, service delivery and institutional development.

Composition

The Committee comprises:

- Municipal Manager (Chairperson);
- Directors and Heads of Municipal Departments;
- IDP Manager and IDP Coordinators;
- Technical officials from all municipal departments; and
- Other officials appointed by the Municipal Manager where necessary.

Roles and Responsibilities

The IDP Technical Committee is responsible for:

- Coordinating the overall IDP review process;
- Reviewing and providing technical inputs into the Draft IDP Process Plan;
- Consolidating departmental plans and sector inputs;
- Considering inputs received from municipal departments, sector departments and strategic partners;
- Ensuring alignment between municipal strategies, programmes and projects;
- Preparing, analysing and consolidating technical information for inclusion in the IDP;
- Drafting reports and recommendations for consideration by the IDP Management Committee;
- Facilitating committee meetings and maintaining accurate records of proceedings; and
- Monitoring progress against the approved IDP review programme and implementation schedule.

8.2 IDP Management Committee

The IDP Management Committee provides strategic management and administrative oversight of the IDP review process. It serves as the link between the municipality's

political leadership and the technical planning structures to ensure that strategic decisions are informed by sound technical analysis.

Composition

The Committee consists of:

- Members of the Mayoral Committee (MMCs);
- Municipal Manager;
- Directors and Heads of Departments;
- Members of the IDP Technical Committee; and
- Other officials as determined by the Municipal Manager.

Roles and Responsibilities

The IDP Management Committee is responsible for:

- Providing strategic direction throughout the IDP review process;
- Reviewing reports and recommendations submitted by the IDP Technical Committee;
- Ensuring alignment between political priorities and administrative planning;
- Monitoring progress of the IDP review programme;
- Resolving strategic planning matters prior to submission to Council; and
- Recommending the Draft and Final IDP to the Executive Mayor and Municipal Council for consideration.

8.3 IDP Representative Forum

The IDP Representative Forum is the municipality's principal consultative structure for stakeholder participation. It provides an inclusive platform through which communities, government departments, traditional leadership, organised business, civil society organisations and other key stakeholders participate in the review of the Integrated Development Plan.

The Forum promotes transparency, accountability and cooperative governance by providing stakeholders with opportunities to contribute to municipal planning and development priorities.

Composition

The IDP Representative Forum comprises:

- Executive Mayor or nominated Chairperson;
- Members of the Mayoral Committee;
- Municipal Manager;
- Directors and Heads of Municipal Departments;
- Members of the IDP Technical Committee;
- Ward Councillors and Ward Committee representatives;
- Representatives of Traditional Leadership;
- Provincial and National Sector Departments;
- State-Owned Entities;
- Community-Based Organisations (CBOs);
- Non-Governmental Organisations (NGOs);
- Business organisations;
- Organised labour;
- Faith-based organisations;
- Youth, women and people with disabilities; and
- Other identified stakeholders.

The IDP/LED Unit provides secretariat services for the Forum.

Roles and Responsibilities

The IDP Representative Forum is responsible for:

- Providing a platform for stakeholder consultation during the IDP review process;
- Considering and commenting on the Draft IDP;

- Identifying community development priorities and service delivery needs;
- Facilitating alignment between municipal priorities and sector plans;
- Promoting transparency and accountability in municipal planning; and
- Providing recommendations for consideration by Council before adoption of the IDP.

8.4 Public Participation Mechanisms

Meaningful public participation is fundamental to the Integrated Development Planning process and is a legislative requirement in terms of Chapter 4 of the Municipal Systems Act, 2000 (Act 32 of 2000). The municipality is committed to ensuring that all stakeholders have equitable opportunities to participate in the review of the Integrated Development Plan.

To facilitate broad-based participation, the municipality will utilise the following engagement mechanisms:

8.5 IDP Representative Forum

The IDP Representative Forum will serve as the primary platform for structured stakeholder engagement throughout the IDP review process. The municipality will continue to strengthen the Forum by encouraging participation from additional stakeholder groups to ensure broad representation of community interests.

8.6 Community and Ward-Based Consultations

Ward-based planning sessions, public meetings, Mayoral Imbizos, Ward Committee meetings and regional IDP and Budget public hearings will provide communities with opportunities to identify development priorities, comment on municipal programmes and participate directly in the review process.

8.7 Print and Public Notices

Public notices, posters, municipal notice boards and advertisements in local and regional newspapers will be utilised to inform communities of key milestones, public meetings and opportunities to participate in the IDP review process.

8.9 Radio and Electronic Media

Local and community radio stations will be utilised to communicate important announcements relating to the IDP review process. Where appropriate, interviews and talk shows will be conducted to promote public awareness and encourage participation.

8.10 Municipal Website and Digital Platforms

The municipality's website and official digital communication platforms will be used to provide information on the IDP review process, publish notices, advertise consultation meetings and make the Draft and Final IDP documents available for public access and download.

8.11 Written Submissions

Stakeholders will be afforded opportunities to submit written comments, proposals and recommendations during the public consultation period. All comments received will be considered during the finalisation of the reviewed Integrated Development Plan.

9. Drafting and Adoption of the Municipal Budget

The preparation, consultation, approval and adoption of the municipal budget are governed by the Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA). The budget process is undertaken concurrently with the review of the Integrated Development Plan to ensure that municipal planning, budgeting and performance management remain fully aligned.

Section 21(1) of the MFMA requires the Executive Mayor to coordinate the preparation of the annual budget together with the review of the Integrated Development Plan and all budget-related policies. This integrated approach ensures that the municipal budget, the reviewed IDP and associated policy documents are credible, financially sustainable and mutually consistent.

In accordance with the MFMA:

- At least ten (10) months before the commencement of the new financial year, the Executive Mayor must table a time schedule before Council outlining the key milestones for the preparation, consultation, tabling and approval of the annual budget and the review of the Integrated Development Plan.
- In terms of Section 16(2) of the MFMA, the Executive Mayor must table the Draft Annual Budget before Council at least ninety (90) days prior to the commencement of the financial year.
- In accordance with Section 16(1) of the MFMA, the Municipal Council must consider and approve the annual budget before the start of the new financial year.

The simultaneous preparation and review of the IDP and the municipal budget ensures that municipal resources are allocated in support of approved strategic priorities, service delivery commitments and sustainable socio-economic development objectives. This integrated planning and budgeting approach further strengthens the alignment between the Integrated Development Plan, the Medium-Term Revenue and Expenditure Framework (MTREF), the Performance Management System (PMS) and the Service Delivery and Budget Implementation Plan (SDBIP).

10 Alignment of the Integrated Development Plan (IDP), Budget and Performance Management System (PMS)

The Integrated Development Plan (IDP), Municipal Budget and Performance Management System (PMS) are interdependent planning and governance instruments

that collectively ensure the effective implementation of the municipality's developmental mandate. To promote sound governance and legislative compliance, Dr J.S. Moroka Local Municipality will ensure that these three processes are fully integrated and aligned throughout the planning, budgeting, implementation, monitoring and reporting cycle.

The IDP serves as the municipality's principal strategic planning instrument by identifying development priorities, strategic objectives and programmes. The municipal budget translates these strategic priorities into financial commitments by allocating resources to approved programmes and projects. The Performance Management System (PMS) provides the framework for monitoring, measuring and evaluating the implementation of the IDP and the achievement of service delivery targets.

In accordance with the Municipal Systems Act, 2000 (Act 32 of 2000) and the Municipal Finance Management Act, 2003 (Act 56 of 2003), the municipality will ensure that the review of the IDP, the preparation of the Medium-Term Revenue and Expenditure Framework (MTREF) Budget, and the review of the Performance Management System are undertaken concurrently. This integrated approach promotes policy coherence, financial sustainability, accountability and improved service delivery.

The alignment process ensures that:

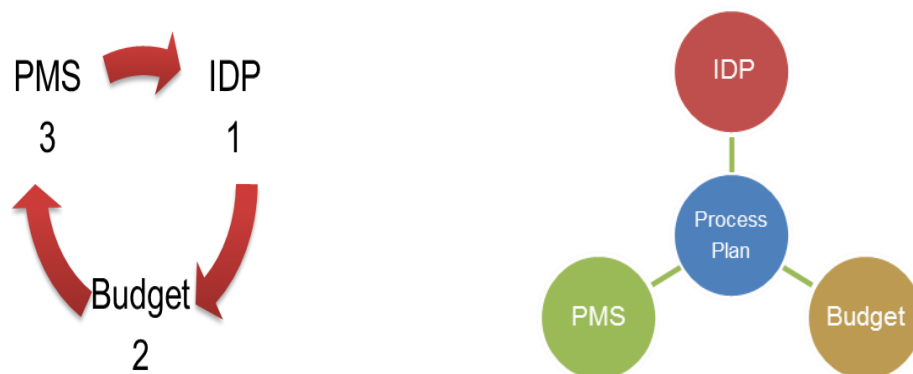
- Strategic priorities identified in the IDP are adequately funded through the municipal budget;
- Budget allocations support the implementation of approved development programmes and projects;
- Key Performance Indicators (KPIs) and performance targets are directly linked to the objectives contained in the IDP;
- The Service Delivery and Budget Implementation Plan (SDBIP) translate the approved budget and IDP into measurable annual service delivery commitments;

- Performance is continuously monitored, measured and reported to inform corrective action where necessary; and
- Annual performance assessments and the IDP review process inform future planning, budgeting and resource allocation decisions.

This integrated planning framework strengthens accountability, enhances institutional performance and ensures that municipal resources are directed towards achieving the municipality's strategic development objectives while improving the quality of services delivered to communities.

The relationship between the Integrated Development Plan, Municipal Budget and Performance Management System is illustrated in the figure below.

Figure 2: Alignment of the IDP, Budget and Performance Management Processes



11. Process for Amending an Adopted Integrated Development Plan (IDP)

The amendment of an adopted Integrated Development Plan (IDP) is regulated by the Municipal Systems Act, 2000 (Act 32 of 2000) and the Municipal Planning and Performance Management Regulations, 2001. While the IDP is reviewed annually in terms of Section 34 of the Municipal Systems Act, amendments to an adopted IDP may become necessary where changing circumstances, emerging development

priorities, legislative requirements, funding opportunities or unforeseen events require adjustments to the municipality's strategic planning framework.

Any amendment to the Integrated Development Plan must be undertaken in accordance with the prescribed legislative processes and must remain aligned with the District IDP Framework adopted in terms of Section 27 of the Municipal Systems Act.

In terms of the Municipal Planning and Performance Management Regulations, 2001, only a member of the Municipal Council or a committee of Council may introduce a proposal to amend the adopted Integrated Development Plan.

Before any amendment may be approved by the Municipal Council, the following legislative requirements must be complied with:

- All members of the Municipal Council must receive reasonable notice of the proposed amendment prior to the Council meeting at which the amendment will be considered.
- The proposed amendment must be published for public comment for a minimum period of twenty-one (21) days, allowing communities and interested stakeholders an opportunity to submit representations.
- Where applicable, the municipality must consult all affected local municipalities within the district and consider all comments received before a final decision is taken.
- All relevant comments and representations received from stakeholders, communities and affected municipalities must be considered during the decision-making process.

Where additional funding becomes available for a project that has already been approved and incorporated into the adopted IDP, and the scope and strategic intent of the project remain unchanged, the municipality will communicate such developments to affected communities and stakeholders. In such instances, a formal amendment to the Integrated Development Plan may not be required, provided that

the implementation remains consistent with the approved IDP and applicable legislative provisions.

The Municipal Council remains the final authority responsible for considering and approving any amendments to the adopted Integrated Development Plan in accordance with the Municipal Systems Act and all applicable legislative requirements.

The schedule of meetings for the IDP Technical Committee, IDP Management Committee and IDP Representative Forum is provided in the tables that follow and serves as the implementation programme for the 2027/2028 IDP review process.

Dates: Sept 2026– June 2027 IDP Technical Committee	Time	Venue	Co-ordination Department
27 August 2026	10h00	Municipal Board room	IDP
15 September 2026	10h00	Municipal Board room	IDP
21 October 2026	10h00	Municipal Board room	IDP
01 April 2027	10h00	Municipal Board room	IDP
Sept 2025 to June 2026 IDP Management Committee's schedule of meetings	Time	Venue	
30 September 2026	10h00	Municipal Board room	IDP
28 October 2026	10h00	Municipal Board room	IDP
17 November 2026	10h00	Municipal Board room	IDP
06 April 2027	10h00	Municipal Board room	IDP
September 2026 to June 2027: IDP Representative Forum schedule of meetings	Time	Venue	
22 October 2026	10h00	Council Chamber	IDP
03 December 2026	10h00	Council Chamber	IDP
12 April 2027	10h00	Council Chamber	IDP
Draft and Final IDP reviewed 2027/2028 Approval	Time	Venue	Coordinating Department
Endorsement of final IDP 2027/2028 May 2027	15h00	Council Chamber	IDP/ Admin

March 2027 Draft IDP 2027/2028	15h00	Council Chamber	IDP, Admin
Final IDP & Budget May 2027/2028	15h00	Council Chamber	IDP, Admin
THE EXECUTIVE MAYOR IDP OPEN DAY			
16 April 2027	14h00	Mathanjana Magisterial District	IDP/Public Participation
20 April 2027	14h00	Mbibane Magisterial District	IDP/ Public Participation
23 April 2027	14h00	Mdutjana Magisterial district	IDP/ Public Participation

12. IDP, BUDGET & PMS PROCESSES

STAGE	STAGES IN THE IDP/BUDGET/PMS PROCESS	PROCESS	RESPONSIBILITY	TIME FRAME
		PERFORMANCE MANAGEMENT PROCESS		
		▪ Municipal Manager to submit the 2027/2028 draft SDBIP to the Executive Mayor.	Municipal Manager/PMS Manager	June 2027
		▪ Executive Mayor approves the 2027/2028 SDBIP	Executive Mayor/PMS Manager	June 2027
		▪ Municipal Manager to submit the draft 2027/2028 performance agreements to the Executive Mayor	Municipal Manager/PMS Manager	July 2027
		▪ Approval & signing of 2027/2028 performance agreements	Executive Mayor and Municipal Manager	July 2027
2	PLANNING & ANALYSIS PHASE	IDP PROCESS		
		▪ Adoption of draft IDP / Budget / PMS process plan	IDP Manager	Aug 2026
		▪ Consulting on IDP / Budget / PMS process plan	IDP Manager	September 2026
		▪ Adoption of the final IDP / Budget / PMS process plan	IDP Manager	June 2026

		Assessment of the previous IDP performance, level of development & backlogs (IDP Steering Committee)	Municipal Manager	September 2026
		Public participation meetings	Executive Mayor/ Speaker/IDP Manager	Sep, 2026
		PERFORMANCE MANAGEMENT PROCESS		
		Approve 2027/2028 Reviewed PMS Framework Policy	Municipal Manager/PMS Manager	June 2026
		Publish 2026/2027 performance agreements and plans within 14 days on website	Executive Mayor/PMS Manager	August 2026
		Submit 2026/2027 performance agreements to MEC co-operative governance and traditional affairs.	Executive Mayor	August 2026
		Finalize Annual Performance Report	Municipal Manager/PMS Manager	August 2026
		Submit the 2025/2026 Annual Performance Report to office of the Auditor General	Municipal Manager/PMS Manager	August 2026
		Table 2025/2026 draft Annual Report before Council	Executive Mayor	January 2027

3	STRATEGY	IDP PROCESS		
		▪ IDP Steering Committee	Municipal Manager	August 2026
		▪ IDP Representative Forum	Executive Mayor	Sep/Oct 2026
		▪ IDP Strategic Lekgotla	Executive Mayor	February 2027
4	PROJECTS & INTEGRATION	PERFORMANCE MANAGEMENT PROCESS		
		▪ 1 st 2026/2027 quarterly reports	Municipal Manager	October 2026
		IDP PROCESS		
		▪ Designs of project proposals, setting of project objectives, targets and indicators.	All Departments	January – March 2027
		▪ Integration of sector plans into the IDP to address community basic service needs e.g. water, roads, electricity etc.	All Sector Departments	March –April 2027
		PERFORMANCE MANAGEMENT PROCESS		
		▪ Table 2026/2027 final Annual Report before Council	Executive Mayor/PMS Manager	January 2027
		▪ Mid-year written assessment for section 56 managers	Municipal Manager/PMS Manager	February 2027

		Submit the 2025/26 Annual Report to MEC for Local Government	Municipal Manager/PMS Manager	March 2027
5	APPROVAL/TABLING/ADOPTION	IDP PROCESS		
		Tabling of the draft IDP to Mayoral committee and Council	Municipal Manager	March 2027
		Advertise the draft IDP for Comments	IDP Manager	March 2027
		IDP/Budget Indaba	Municipal Manager/Executive Mayor	April 2027
		Table the Final IDP before Council	Executive mayor	May 2027
		Submit the approved IDP to the MEC of Local Government within 10 days, after approval	Municipal Manager	May/June 2027
		Advertise the approved IDP	IDP Manager	June 2027
		PERFORMANCE MANAGEMENT PROCESS		
		Prepare an oversight report on 2026/2027 Annual Report.	MPAC	January 2027
		Table oversight report to Council after consideration of the 2026/2027 Annual Report.	MPAC	March 2027
		Make public the oversight report within seven (7) days of the adoption of the annual report.	Municipal Manager MPAC	April 2027
		Submit the annual report and oversight report to	Municipal Manager	April 2027

		MEC Local Government		
		▪ 3 rd Quarterly Performance report for 2026/2027	Municipal Manager	April 2027

13. BUDGET PROCESS

TARGET DATE	ACTIVITIES	RESPONSIBLE PARTY
31 August 2026	Tabling of the IDP/Budget Process plan to Council 10 months before the start of the budget year MFMA section 21 Submission of the 2025/2026 Annual financial statements to the Auditor General MFMA section 126	Executive Mayor Accounting Officer
30 September 2026	Council through the IDP review processes determines strategic objectives for service delivery and development for next three-year budgets	Executive Mayor
15 December 2026	submission of Departmental budget adjustment inputs to the Finance Department	HOD's
25 January 2027	Submission of the Mid-Year Budget Statement to Council for approval and recommendation for adjustment budget. MFMA section 72 Submission of the 2026/2027 Annual report to Council for approval MFMA section 121	Executive Mayor Accounting Officer
28 February 2027	Tabling of Adjustment budget to Council MFMA section 28	Executive Mayor

31 March 2027	Tabling of 2027/2028 Draft Annual Budget, reviewed IDP and Budget related policies to Council	Executive Mayor
	MFMA section 16	
30 April 2027	Publication of the draft annual budget for public comments MFMA section 21 Consultation processes on the tabled draft annual budget for the 2027/2028 financial year. MFMA section 23	Accounting Officer Executive Mayor
31 May 2027	Tabling of the 2027/2028 final annual budget to Council at least 30 days before the start of the financial year MFMA section 24	Executive Mayor
28 June 2027	Approval of Service Delivery and Budget Implementation Plan (SDBIP) within 28 days after the approval of the budget Finalize performance contracts and delegations MFMA section 53	Executive Mayor

14. TABLE PUBLIC PARTICIPATION REVIEW MEETING (IDP)

DATE	MEETING VENUE	TIME	WARDS	VILLAGES
11 September 2025	Ga Phaahla Community Hall	10H00	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 12, 13 and 14	Kwa-Phaahla, Siyabuswa A, B, C, D & E, Makopanong, Portion of Kgaphamadi, Toitskraal, Mrhononweni, Mabuyeni, Thabana & Ramokgeletsane Mthambothini, Ga-Morwe, Meetsemadiba, Mabusabesala, Mmakola, Matshiding, Marothobolong, Manyebethwane, Kwa Dithabaneng, Madlayedwa, Borolo and Mapotla
17 September 2025	Libangeni Community Hall	12H00	15, 16, 17, 18, 19, 20, 21 and 22	Senotlelo, Ga-Maria, Kabete, , Lefiso & Lefisoane, Digwale (Leeufontein), Molapoamogale Rondehoog, Libangeni A & B, Mbongo, Maphanga, Ukukhanya, Madubaduba and Makometsane
22 September 2025	Nokaneng Community Hall	12H00	23, 24, 25, 26, 27, 28, 29, 30 and 31	Katjibane, Mmametlhake, Phake (Thabeng, Rankaila, Rebone & Ratlhagane), Masobe, Mantlole, Nokaneng, Dierefeng & Terateng Marapyane, Mmaduma, Seabe, Loding, Sehoko, Moletji, Ramantsho, Semotlhase Ramonanabela/Dihekeng

NDM OUTREACH

September 2026	DRJSMLM	11H00	Venue to be confirmed	08H30	All Wards	All Villages
April 2027	DRJSMLM	11H00	Venue to be confirmed	08H30	AI Wards	All Villages

NKANGALA DDM STRUCTURES MEETINGS

Stream	Quarter1	Quarter 2	Quarter 3	Quarter 4
DDM Clusters	07 September 2026	02 November 2026	01 March 2027	07 June 2027
DDM Technical	14 September 2026	09 November 2026	08 March 2027	14 June 2027
DDM Council	29 September 2026	09 December 2026	23 March 2027	29 June 2027

Table 10: IDP & PMS TECHNICAL COMMITTEE MEETINGS

Date	Venue
16 July 2026	Virtual
02 February 2027	Virtual
10 June 2027	Virtual

Table 11: IDP/PMS Forum

Date	Venue
25 August 2026	NDM/ virtual
11 February 2027	NDM/ virtual

CONCLUSION

This 2027/2028 Integrated Development Plan (IDP), Budget and Performance Management System (PMS) Process Plan provides the strategic and legislative framework that will guide Dr J.S. Moroka Local Municipality in the preparation, review, implementation and adoption of its Integrated Development Plan, Medium-Term Revenue and Expenditure Framework (MTREF) Budget, and Performance Management System.

The Process Plan has:

- Defined the legislative and procedural framework for the review of the 2027/2028 Integrated Development Plan;
- Outlined the phases, activities and key milestones of the IDP review process;
- Clarified the institutional arrangements, governance structures, and roles and responsibilities of political office bearers, municipal administration, sector departments and other stakeholders;
- Established mechanisms and processes for meaningful public participation, stakeholder engagement and intergovernmental coordination;
- Ensured alignment between the Integrated Development Plan, Municipal Budget, Performance Management System (PMS), Service Delivery and Budget Implementation Plan (SDBIP), and other statutory planning instruments;
- Provided an integrated implementation programme with indicative timeframes for all planning, budgeting and reporting activities; and
- Established a coordinated approach to monitoring, evaluation, reporting and continuous improvement in municipal planning and service delivery.

The implementation of this Process Plan will ensure that the municipality complies with the requirements of the Municipal Systems Act, 2000 (Act 32 of 2000), the Municipal Finance Management Act, 2003 (Act 56 of 2003), and other applicable legislation

governing municipal planning and financial management. It further promotes integrated planning, cooperative governance, accountability, transparency and community participation in municipal decision-making.

By aligning the IDP, Budget and Performance Management processes, the municipality will strengthen strategic planning, improve resource allocation, enhance institutional performance and ensure that municipal programmes and projects are responsive to the developmental needs and priorities of the communities of Dr J.S. Moroka Local Municipality.

Upon adoption by the Municipal Council, this Process Plan shall serve as the official guiding framework for the preparation, review, implementation and monitoring of the 2027/2028 Integrated Development Plan, Budget and Performance Management processes, providing a coordinated roadmap for achieving sustainable development, improved service delivery and inclusive socio-economic growth within the municipality.