

ANNEXURE A

PRESCRIBED FEES IN TERMS OF REGULATION 7

PRESCRIBED FEES FOR REPRODUCTION OF RECORDS

PLEASE NOTE THAT ALL AMOUNTS LISTED ARE INCLUSIVE OF VALUED-ADDED TAX

ANNEXURE A PART II OF ITEM 2 OF PAIA REGULATION

- (a) For every photocopy of an A4-size page or part thereof R0, 60

- (b) For every printed copy of an A4-size page or part thereof held on a computer or in an electronic or machine-readable form R0.40
- (c) For a copy in a computer-readable form
 - (i) Stiffy disc R5,00
 - (ii) Compact disc R40,00

- (d) (i) For a transcription of visual images, for an A4-size page or part thereof R22,00
 - (ii) For a copy of visual images R22,00

- (e) (i) For a transcription of an audio record, for an A4-size page or part thereof R12,00

(ii) For a copy of an audio record

R17,00

- (f) To search for and prepare the record for disclosure or part thereof - R34.50 for each hour or part thereof reasonably required for such search and preparation
- (g) Six hours of searching to be exceeded before a deposit is payable
- (h) One third of the access fee is payable as a deposit by the requester

The actual postage fee is payable when a copy of a record must be posted to a requester. Records are available in terms of the following legislation, as amended from time to time:

PLEASE NOTE:

Whilst all reasonable endeavours have been made to provide a complete list of applicable legislation above, it is possible that the above list may be incomplete. Wherever it comes to the Dr Js Moroka Local Municipality's attention that existing or new legislation allows a requester access on a basis other than that set out in the PAIA, the said legislation will apply to the extent feasible the manual shall be updated.

