



EXTERNAL VACANCIES

Dr JS Moroka Local Municipality is looking for suitable qualified interns with applicable qualifications to apply for the following position:

- 1. POSITION : INTERNSHIP: COMMUNICATIONS X2 (1 year fixed contract)**
STIPEND : R 60 000.00 p.a

QUALIFICATION REQUIREMENTS: The candidates should hold Grade 12 Certificate and a National Diploma (NQF Level 6) or Studying towards the completion of a qualification in Communications, Marketing, Public Relations or related qualification. Applicants must be unemployed and **be residing within Dr JS Moroka Local Municipality.**

EXPERIENCE: NONE

KEY RESPONSIBILITIES:

Assisting with:

- Communications support.
- New communication trends and social media platforms.
- The writing/drafting, editing, design, layout and printing of publications (eg newsletter, information brochures).
- Customer relationship management and photographic activities.
- Media liaison activities (media database, advertorials)
- Internal Communication (Staff notices, announcements)
- Taking photos and videos for communication purposes
- Maintaining and updating media and stakeholder contact lists.

Completed application Form ([Application-Form-for-Employment-Drjsmlm](#)) must be accompanied by **CV, Certified copy of the ID document and copies of qualifications which are less than 6 months** must be addressed to: The Municipal Manager, Dr J.S Moroka Local Municipality, Private Bag X 4012, Siyabuswa, 0472. Applications can also be hand delivered in our offices such as Head office at: A2601/3 Bongimfundo Street- HQ, Technical Services, Matshiding, Mbibane and/or Nokaneng.

Further information/enquires is obtainable from the Human Resource Development (HRD) Section at 013 9731101.

Dr JS Moroka Local Municipality is an equal opportunity employer and endeavors to promote skills Development targeted at previously disadvantaged individuals by complying with appropriate legislation, e.g. the Skills Development Act, 1997, Skills Development Levy Act, 9 of 1999, Employment Equity Act, 55 of 1998, etc. **Closing date: 12 September 2025 13h00**

Ms. M M MATHEBELA
MUNICIPAL MANAGER

DATE