

## COMMUNITY LIAISON OFFICER (CLO)



**Project Number 52408 – Upgrading of Dr J.S. Moroka (Fire Station) Fire Tower.** The Nkangala District Municipality would like to identify a Community Liaison Officer (CLO) to be deployed at the above-mentioned project. It should be noted that the CLO will be employed directly by the contractor only for the duration of the construction contract.

### **Job Purpose:**

The primary purpose of the job is to ensure that the local community gets maximum benefit from this construction contract through access to labour (skilled, semi-skilled and unskilled) and subcontracting.

### **Key Performance Areas:**

- Liaison between the community and the contractor.
- Liaison between the Project Steering Committee (PSC), Nkangala District Municipality (NDM), the community and the contractor.
- Responsible to provide a link between local resources and the contractor.
- Refer to database of local resources.
- Keep the contractor, and NDM aware of community affairs and possible dynamics.
- Assist the contractor's supervisory staff in the management of workers.
- Report monthly to the community structures with respect to local involvement targeting, training and the equity status of employees.

### **Requirements:**

- Must have a minimum NQF level 4 certificate, Matric.
- Must have at least minimum 6 months' experience working in community projects.
- Must be the resident of Dr JS Moroka Local Municipality in ward 15 or ward 19.
- Must be able to communicate, read and write in English, Sepedi and Nguni languages.
- Must be reliable, accountable, and currently unemployed.
- Must familiar with areas of Vaalbank, Digwale, Madubaduba/Kameelrivier-A, Makometsane and surrounding areas thoroughly.
- Should be prepared to work under difficult conditions and on weekends.
- Should have skills in conflict resolution.
- Should have skills in organizational development.
- Should have an understanding of construction and be able to communicate with contractors and subcontractors.
- Should not be a contractor or a subcontractor.

### **Closing date of application:**

Candidates must be South African citizen or permanent residents. Correspondence will be limited to the short-listed candidates. Applications must be accompanied by an application letter, detailed CV inclusive of certified copies of qualifications and identity document, and forwarded to the office of the Municipal Manager, Nkangala District Municipality, 2A Walter Sisulu Street, Middelburg 1050 or alternatively at Dr JS Moroka Fire Station offices by **24<sup>th</sup> January 2023**. For enquiries: Contact Technical Services at telephone: (013) 249 2004/2038/2029

A handwritten signature in black ink, appearing to read 'M.L. Mahlangu'.

---

**Mr. M.L. Mahlangu**  
**Acting Municipal Manager**  
**Nkangala District Municipality**