



dr.jsmlm

Dr JS Moroka Local Municipality

OFFICE OF THE MUNICIPAL MANAGER

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Ref No: 4/1/4

Date: 07th June 2022

From : Ms. M M Mathebela
Municipal Manager

To : Employees, Councillors and Members of the public

Subject : NOTICE OF RECRUITMENT & SELECTION FRAUD (SCAM)

The above matter bears reference.

You are hereby notified and warned of the scam operation from unknown individuals who are selling jobs claiming to be Dr JS Moroka Local Municipality employees, working under Human Resources: Recruitment & Selection unit, wherein several incidents happened around Siyabuswa. The Municipality is taking this matter very serious and is working to raise awareness and ultimately prevent people from becoming victims of employment scam.

To check if the communication you have received is legitimate, please consider the guidance below:

- ❖ Our employees always make first contact through telephone calls using office lines; not via text message or by mobile phone.
- ❖ **NO** municipal employee will ever request money from any prospective candidate for employment purposes.
- ❖ **NO** municipal employee will ever ask for any form of payment as part of the recruitment process for visa fees, taxes, accommodation, Personal Protective Equipment (PPE), vetting, background checks, travel expenses and etc.
- ❖ The municipality will never request copies of curriculum vitae, academic certificates, driver's licences, credit cards or other forms of personal identification by email.
- ❖ **Legitimate information regarding career opportunities may be found on our website** at <https://www.moroka.gov.za/careers>. For any enquiry relating to "**CONFIRMATION OF LEGITIMACY**" of the post(s), kindly contact Takane Thobejane from HR @ 013 973 1101 (Ext 202)

Hope you find this in order.

Ms. M M MATHEBELA
MUNICIPAL MANAGER