



DR JS MOROKA LOCAL MUNICIPALITY

Hereby invites applications from experienced, qualified, innovative, committed and energetic individuals to fill the under-mentioned position:

DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER

1. MUNICIPAL MANAGER

Total remuneration package will be in terms of Government Gazette No. 43122 dated 20th March 2020 (Minimum: R1, 067, 578, Midpoint: R1, 227, 113, Maximum: R1, 386,637 per annum (negotiable).

The successful incumbent will be on a maximum of **(5) Five years** fixed term employment contract, and not exceeding a period ending one year after the election of the next council of the municipality. He/she will be stationed at Dr J.S Moroka Local Municipality's head office in Siyabuswa, Mpumalanga Province.


MINIMUM REQUIREMENTS: B-Degree in Public Administration/Political Science/Social Sciences/Law or equivalent qualification at NQF level 7. Compliance with minimum competency as per the National Treasury: Local Government, MFMA: Minimum Regulation on competency Level, Gazette No 29967 issued on the 15 of June 2007 will be added advantage and candidates who are not in possession of the said qualification will be given an opportunity to obtain such certificate within 18 months as per GG No. No. 40593; if appointed. Minimum of five **(05)** years relevant experience at a senior management level and proven successful institutional transformation with public or private sector. Must be a person of honesty and integrity. Computer literate and have a Valid driver's licence and NO criminal record. Registration with a recognised relevant professional body. The incumbent must have the following competencies as per notice 21 published in Government Gazette No 37245 dated 17 January 2014:

- Strategic direction and leadership; people management; program and project management; financial management; change management; government leadership.
- Moral competence; planning and organizing; analytic and innovative; knowledge and information management; communication; results and quality focus.
- A Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD).

KNOWLEDGE: Advanced knowledge and understanding of relevant policy and legislation. Advanced understanding of institutional governance systems and performance management. Advanced understanding of council operations and delegation of powers. Good governance. Audit and Risk management establishment and functionality. Budget and finance management.

CORE FOCUS AREA: Financial Services, Corporate Support Services, Technical Services, Community Development Services.

KEY PERFORMANCE AREAS: Provide ethically correct advice to the Executive Mayor and Council. Ensure implementation of Council Policies and resolutions. To provide vision, set direction for the municipality and inspire others to deliver on the mandate of the municipality. To ensure that as Accounting Officer, the municipality complies with the Municipal Finance Management Act, No 56 of 2003 and all other relevant legislation. To initiate and support municipal transformation. To explore and implement new ways of delivering services. Strategic leadership during development, implementation and monitoring of the integrated Development plan and performance management System. To communicate effectively with all stakeholders. To display and build the highest standards of ethical and moral conduct. Performs and accountable for municipality transformation and organization development, basic service delivery, local economic development, municipal financial viability and management and good governance and public participation. Represent the municipality at Provincial and National Forums.

Note: Employment Equity candidates are encouraged to apply as the Municipality seek to achieve its employment equity targets . The shortlisted candidates will be subjected to competency assessment, qualifications verification, vetting, security and reference check.

No faxed or emailed applications will be considered. The selection process will be influenced by the municipality's Employment Equity principles. Please note that correspondence will be limited to shortlisted candidates only. Applicants who have not been contacted within six weeks after the closing date should assume that their applications were unsuccessful.

The Municipality reserves the right not to make any appointment.

To apply: use a prescribed application form (available on the website as application form for senior manager – www.moroka.gov.za or municipal offices), accompanied by certified copies of qualifications, ID document, driver's license (not older than six months), and a detailed CV, must be addressed to: Cllr N.S Mtsweni: The Executive mayor, Dr J.S Moroka Local Municipality, Private Bag X 4012, Siyabuswa, 0472. Applications can also be hand delivered in our Head office at: A2601/3 Bongimfundo Street, Siyabuswa.

For more information call the office of the Executive Mayor on (013) 973 1101.

Closing date: Friday, the 21st of January **2022**.

B.M MHLANGA

ACTING MUNICIPAL MANAGER

DATE