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**DR JS MOROKA LOCAL MUNICIPALITY**

**Hereby invites applications from experienced, qualified, innovative, committed, energetic individuals to fill the under-mentioned position:**

**DEPARTMENT: TECHNICAL SERVICES**

1. **POST: ASSISTANT MANAGER: PROJECT MANAGEMENT UNIT (FIVE YEARS CONTRACT)**

**Salary: R494 617, 37 per annum, excluding benefits (Task Grade 15/1)**

**REQUIREMENTS:** B-Degree/BTech/BSc degree in Civil Engineering or equivalent qualification. Knowledge of project management. Certificate of registration with relevant professional body. 5 years’ relevant experience. Knowledge of programmes of which 3 years should have been experience in project management. Computer literacy. Valid driver’s licence.

**RESPONSIBILITIES:** Integrate, coordinate, manage projects and financially administer the MIG. Ensure project compliance with all applicable legislation, policies and conditions applicable to MIG. Conduct project performance and cash flows reviews. Liaise with the provincial as well as other line function department through formal regular evaluation/progress meeting and ad hoc reports to COGTA as determined in applicable legislation or as required by the National MIG Unit. Monitoring Contractor performance against agreed terms and conditions. Manage the PMU team and their respective outputs. Analyzing trends, operating requirements and forward plans to establish/determine funding/ expenditure for the period.

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**Note: Employment Equity candidates are encouraged to apply as the Municipality seek to achieve its employment equity targets**[https://encrypted-tbn0.gstatic.com/images?q=tbn:ANd9GcTndv_vkjVQhCV6LgdGSKN78DMIkhT9wiaVkaa-vAIpktLBI2er](http://www.google.com/imgres?imgurl=http://www.signsandgraphicsdesign.com/uploads/5/3/1/6/5316207/7641390_orig.jpg?190&imgrefurl=http://www.signsandgraphicsdesign.com/&h=261&w=260&tbnid=QjuEP6AFEpJ1kM:&zoom=1&docid=3Ucgm157yydpgM&ei=TZwaVM-_F9DiavylgsgC&tbm=isch&ved=0CEMQMygMMAw&iact=rc&uact=3&dur=566&page=1&start=0&ndsp=14)**. Security clearance (vetting) may be conducted on all successful candidates.**

No faxed or emailed applications will be considered. The selection process will be influenced by the municipality’s Employment Equity Principles. Please note that correspondence will be limited to shortlisted candidates only. Applicants who have not been contacted within six weeks after the closing date should assume that their applications were unsuccessful.

**The Municipality reserves the right not to make any appointment.**

**TO APPLY:** use a prescribed application form (available on the website @*www.moroka.gov.za* under Documents- forms – Application form for employment or our Municipal Office @ 2601/3 Bongimfundo Street, Siyabuswa, 0472.), accompanied by certified copies of qualifications, ID document, (not older than three months), and a detailed CV, must be addressed to: The Municipal Manager, Dr J.S Moroka Local Municipality, Private Bag X 4012, Siyabuswa, 0472. Applications can also be hand delivered in our Head office at: A2601/3 Bongimfundo Street, Siyabuswa.

**For More information – Human Resource (013) 973 1101 / 1390.**

**NB:** To get more details of all posts advertised, please visit our website @ www.moroka.gov.za (**under careers**) or our Municipal Office @ 2601/3 Bongimfundo Street, Siyabuswa, 0472.

**Closing date**: 30 August 2019

**NTG Kubheka**

**Municipal Manager**